



## SALARY COMMISSION

CITY AND COUNTY OF HONOLULU  
HONOLULU HALE  
530 SOUTH KING STREET  
HONOLULU, HAWAII 96813

Guy Tajiri, Chair  
Bob Kamemoto, Vice-Chair  
Lisa Kim, Treasurer  
David Akina, Commissioner  
Paul Oshiro, Commissioner  
Al Yamada, Commissioner

February 15, 2007

2007 CITY SALARY COMMISSION  
MINUTES OF THE **FIRST** MEETING OF THE COMMISSIONERS - **FINAL**  
January 30, 2007

- 01) Call to order: Chair Guy Tajiri called the meeting to order at 9:05 a.m. in the Council Committee Meeting Room.
- 02) Commissioners present at meeting: Guy Tajiri, Bob Kamemoto, Lisa Kim, David Akina, Paul Oshiro.  
EXCUSED: Al Yamada.
- 03) By invitation: Gordon Nelson, COR  
Renee Cho, DHR  
Denise Miyahara, DHR
- 04) Guests: Boisse Correa, HPD  
Glen Kajiyama, HPD  
Paul Putzulu, HPD  
Ken Silva, HFD  
Al Tomita, HFD
- 05) New business:
  - A) Election of officers. The three seats with expiring terms were: Chair (Guy Tajiri, incumbent), Vice-Chair (Bob Kamemoto, incumbent) and Treasurer (Lisa Kim, incumbent).

For Salary Commission Chair:

Chair Tajiri called for nominations for the position of *Chair*.

05)        New business (continued):

A)        Election of officers.

Motion No. 1. Paul Oshiro nominated Guy Tajiri and this motion was seconded by Bob Kamemoto.

Motion No. 2. Bob Kamemoto motioned to close the nominations for Salary Commission Chair and this motion was seconded by David Akina.

For Salary Commission Vice-Chair:

Chair Tajiri called for nominations for the position of *Vice-Chair*.

Motion No. 3. Paul Oshiro nominated Bob Kamemoto and this motion was seconded by David Akina.

Motion No. 4. Paul Oshiro motioned to close the nominations for Salary Commission Vice-Chair and this motion was seconded by David Akina.

For Salary Commission Treasurer:

Chair Tajiri called for nominations for the position of *Treasurer*.

Motion No. 5. Paul Oshiro nominated Lisa Kim and this motion was seconded by David Akina.

Chair Tajiri asked if there were any objections to closing the nominations. Because there were none, the motion carried.

05)        New business (continued):

- B)        Testimony: Chair Tajiri asked if anyone wanted to submit testimony. The Honolulu Police Department (Boisse Correa, Glen Kajiyama and Paul Putzulu) provided written testimony and testified before the Commission. HPD expressed its concerns for the need to attract and retain qualified officers by maintaining parity with comparable police departments and by assuring a proper relation between upper-level and rank-and-file salaries within the Department.

The Honolulu Fire Department (Ken Silva and Al Tomita) shared their comments with the Commission and stated that written testimony would be submitted later. HFD expressed the same general concerns as those stated by the HPD representatives.

*An audio cassette tape of this meeting contains the unedited testimony from HPD and HFD, and will be kept on file for future reference.*

06)        Other Business:

- A)        Research. Chair Tajiri asked staff from the Department of Human Resources for their assistance in compiling salary data (to include cost-of-living-adjustments) from comparable jurisdictions.

06) Other business (continued):

B) Executive Secretary. Chair Tajiri mentioned the Salary Commission's vacancy due to the departure of Tom Brower. Further, the Chair stated that if commissioners wanted to share their input about the filling of this vacancy, they could meet with him after the meeting was adjourned.

C) Ad hoc investigative committee. Chair Tajiri stated he was considering the establishment, as in the past, of an ad hoc investigative committee (to review the salary data and make recommendations to the full Commission). Lisa Kim and David Akina were on the 2006 ad hoc committee and each volunteered to serve again this year. Paul Oshiro, because of other obligations, could not serve again on this committee but offered to be consulted as needed.

Action Item No. 1. Gordon Nelson (Deputy Corporation Counsel) will be assisting the Chair with a resolution for the establishment of an ad hoc investigative committee, which can be considered as an agenda item at the next Salary Commission meeting.

D) Remaining action items.

Action Item No. 2. Clayton Wong (interim Executive Secretary) and the Chair will finalize invitation letters to the Mayor and Councilmembers for their participation at the Salary Commission meetings.

06)            Other business (continued):

D)            Remaining action items.

Action Item No. 3. Clayton Wong will forward information to Lisa Kim regarding: a) examples of duties and responsibilities of the executive secretary, b) pay range and history and c) benefits. A cc will be sent to Gordon Nelson per his request.

07)            Adjournment:

Motion No. 6. At 9:42 a.m., Paul Oshiro motioned to adjourn this meeting and this motion was seconded by Bob Kamemoto. The next meeting is scheduled for Thursday, February 15, 2007, 9:00 a.m., Council Committee Meeting Room.

Respectfully submitted,



for Executive Secretary  
Salary Commission